

Phil & Jim's school PTA Meeting Minutes September 14th 2019

Present: Carrie Heyward, Rebecca Ekins, Sarah Awuye, Anna Nileswhar, Lisa Peto, Joanne Bowlit,
Apologies: Adriana Obloj

1. **Minutes of last meeting** – Correct.
2. **New Committee** – to be elected at AGM. LP to remain as NNS sponsorship and handover remaining sponsorship over time
3. **Sponsored run (Peter)** – originally planned for 21 September but now too short notice to do the plan justice so agreed that to fully prepare and make it the success it deserves to be it should be planned for October 2020 subject to agreement with new Chairs.
4. **Calendar** – photos to be taken Frid 27th Sept. Theme agreed as Where's Wally with staff dressed as characters to find. **LP & CH**
5. **Classlist** – agreed last year that PTA would be given names of children in each class in order to set up classlist. **SA** to get names to **AN** now and aim to find a way to do this in advance of next school year to prevent delay of establishing classlist and class reps.
6. **Meeting times** – SA requested meetings forecast in advance – new committee to arrange.
7. **AOB** – considered how better we might support new parents and agreed that involving PTA in meetings with new parents would be helpful. LP gave an extra £50 from late raffle prize to Summer Fete funds. Christmas cards notice into newsletter – deadline for designs in is Oct 4th. Classlist also to be in newsletter. **CH**

The meeting closed at 9.45am.

The next meeting is the AGM at 7pm on 19th September.