

Minutes of SS Philip and James' School PTA Meeting

Date: Tuesday 24th September 2019

Venue: School library

Present: Beatrice Brown, Jacque Morrison, Anna Nileshtar, Hester O'Donnell, Lisa Peto, Laura Pugh

Apologies: Jo Bowlit, Sara Tindell

Minutes: Hester O'Donnell

Agenda Points

1. Welcome and introductions

Jacqueline Morrison and Hester O'Donnell (new co-chairs) welcomed Beatrice Brown to the committee. Beatrice will be assisting Lisa Peto with sponsorship.

2. Calendar and Events

Proposed dates for this academic year were met with no objections

Friday 13th December 2019 – Christmas Fair

Friday 7th February 2020 – Quiz

Thursday 26th March 2020 – Mother's day breakfast

Sunday 17th May 2020 – Nearly New Sale

Saturday 13th June 2020 – Summer Fete

Thursday 18th June 2020 – Doughnuts for Dad

Sunday 5th July 2020 – Aristotle Cup

3. Items for meeting with school

AN – expressed concerns that not enough parents have joined Classlist and not all classes have a class rep. This means that those classes without reps are missing out on social events e.g. coffee mornings, at present.

Action – HOD suggested that the PTA step in to organise social events for these classes until reps can be appointed. JM and HOD will discuss with Ms Awuye how we can enlist more parents to Classlist.

LPu – explained the tile project to the PTA and has enlisted the help of BB with workshops for the children. It was suggested that sponsorship of the project could be investigated.

Action – JM and HOD will discuss with Ms Awuye and liaise with BB and LP.

PTA suggests that in lieu of a long term project, it would be useful to provide funds for inviting speakers into the school e.g. Emily Grossman's 'Brain fizzing facts show', on a more regular basis.

Action – JM and HOD will discuss with Ms Awuye.

PTA has suggested that it would be nice to organise an evening event for parents.

Action – PTA will investigate possible venues and events.

PTA suggested that it would be good to have a staff member (other than SLT) to join the PTA and to attend meetings.

Action – JM and HOD will discuss with Ms Awuye.

4. AOB

HOD – asked if we could publicise the use of the 'Easy Fundraising' website more as not everyone is aware of it or how to use it.

Action – HOD will create a step by step guide on how to register which could be published on the school website.

It was agreed that the PTA will meet in school on the first Friday of every month.

The next PTA meeting will be on Friday 4th October 2019