

PTA Committee Meeting
10th November 2017 - 9.00 am

Attendance: Carrie Haywards, Becs Elkins, Ruth Dorso, Jen Watkiss, Emma Dadson, Anna Nileswhar, Sonia Beslika, Lisa Guppy, Delia Secker Walker, Zoe Banfield and Sarah Hudspith.
Apologies: Karen May and Sarah Awuye

1. Minutes of the last meeting

No corrections.

2. Matters arising from previous committee meeting

No matters arising.

3. Christmas Bazaar (15th December) and Grotto

LG talked us through the practicalities and preparations needed for the Bazaar and Grotto. Good for class boxes to be put out by 1st December. PTA to email out information to parents after Swishing. Sorting takes place in Rainbow room 9-12 on morning of Thursday 14th; 14 volunteers needed at least; Rainbow room decorated Thursday evening; Breakfast club not in Rainbow room on morning of 15th but room will be free for ASC later that day; previous year's timetable shared with ZB to give idea of timings for year group visits to Bazaar on the 15th.

ACTION: Where is the best temporary storage for Bazaar collections up to 14th Dec?

Rainbow room office no longer appropriate. ZB to check with SA.

ACTION: Check with Camille - have we booked a Father Christmas for Grotto?

4. Proposals for funding

ZB presented two proposals:

- i) Funds for school garden. Year 5 will be planning a new plot for the school garden, which is a project that fits into our wider partnership with our South African school. More precise costings after pupil-led planning but funding to be needed for raised container beds.
- ii) Science equipment for practical experiments. ZB would like practical experiments to be much more widely possible by having more kit that will be stored and catalogued in named boxes for whole school use.

SH put forward a proposal to improve wet and outdoor play area in EYFS. Plans for the wet area included a station art easel so children could access painting every day and a 'help yourself art trolley with clear totes' to improve children's ability to be creative without adult help.

In the outside area, the proposal was for outside storage for play equipment so it could be more readily available to the children. The learning areas the EYFS team would like to develop are small world (using tyres); den building; loose parts; and the sensory area.

5. Christmas cards update

Good results. More artworks submitted this year, and out of the 161 submissions, 142 followed through with orders.

6. Calendar update

Calendars checked and are at the printers.

Action: Paper pre-order forms to go in book bags

7. Swishing on 18th November

Preparations are all in hand.

ACTION: Class reps to publicise in support of event

8. Banking

Replacement cards and e-readers ordered and are expected within the next 5 days.

9. Fundraising

Astroturf project to be discussed in next PTA meeting when SA is present.

Funding on Pink Courtyard to be prioritised after slow progress last year following uncertainty about whether the school wanted to cover the courtyard.

Action: Where do we stand regarding the covering of Pink Courtyard? ED to attend next Premises Meeting.

10. Cake sales

We discussed the importance of improving our communication with parents to publicise how PTA money is being spent and being more transparent about what PTA events are raising money for.

Cake Sale money to remain separate from common pot of PTA funds.

Action: AN to write to Year 1 parents who proposed fundraisers for Pink Courtyard.

11. AOB

We discussed whether the PTA facebook profile should 'Like' or 'Share' projects or community events that we are approached about.

ACTION: It may be best to adopt a blanket rule policy of not doing so.

Meeting closed at 10.15 a.m.