

PTA Committee Meeting - Thursday 6 September 2016

Attendees: Jen Ingham, Lara Stokes, Tania Wilson, Emma Dadson, Ruth Dorso, Lisa Guppy, Irene Conway, Zoe Banfield, Karen May, Kelly Brain, Jo Reeder, Sarah Hiner

1. Welcome and Introductions

This is our first meeting back in the new school year and we wanted to review what was discussed in our last meeting and where we are at for the AGM and the coming year. Irene confirmed that there are new members of the management team for the school and they were here at the meeting. The school is also changing its focus in terms of contact for parents - more emphasis on SENCO and Assistant Head will no longer be a job share with SENCO which means they have more time for the education management aspects of the Assistant Head role.

We each introduced ourselves:

Jen Ingham - Co-Chair

Lara Stokes - Co-Chair

Tania Wilson - outgoing Treasurer

Emma Dadson - outgoing Class Rep co-ordinator, incoming Project Manager

Ruth Dorso - incoming Treasurer

Lisa Guppy - Secretary

Irene Conway - Head Teacher

Jo Reeder - Assistant Head, Maths, Pink 2

Zoe Banfield - Assistant Head, Lilac 4, Curriculum

Kelly Brain - SENCO, personalised learning

Sarah Hiner - home learning - helping parents and children with learning, working 3 days a week.

2. Communications (Classlist)

At this stage, we have decided to continue with Classlist as the contact list for parents for each class. Emma has switched over all existing children to new classes - so Classlist is up and running. There are some instances where we need to check whether the child is still at school. We still need some class reps. **Action: School will ask Teachers to mention to parents that a class rep is needed.**

Event on Thursday: Coffee morning for new parents running from 9 to 10 am. We will organise coffee from Starbucks and have some biscuits/cakes. We are putting posters up around the school.

Tuesday 20th is EYFS and Year 6 curriculum evening. AGM will be held afterwards. We will go to EYFS curriculum evening and ask parents to attend.

3. Feedback for Lost Property

We have had more feedback about lost property. School confirmed that same system will still be running this year. It is not possible to have a central location as there is nowhere to store lost property. It is better to have separate areas and parents and children need to look in 4 separate areas. Suggestion: Maybe there could be one fixed place for lost property from outside? Lost property is part of school grounds and therefore part of Mr Matthews' remit. Suggestion: Maybe look at new trugs. **Action: School to check if each area has a colour specific lost property box. If not, will let PTA know so can organise new ones. Will consider one fixed place for lost property which is left outside. Will look at advising/reminding parents and children of system.** Currently, the lost property is displayed when the baskets are full. In past years, have laid out lost property in hall and children walk past. School may consider doing this again.

4. Mound

Currently the "mound" has not been renamed. **Action: Once Student Council elected, they can organise name as first job.** Next couple of weeks the Council will be organised.

5. Calendar

This is the first project for the year. **Action: School will check with Ms Rhymes whether she will be able to take photos.** Joy will still do design and information. **Action: Lara/Jen will check with Joy regarding timing.** Would be good to have details of dates for design etc.

6. Funding

Has the School provided PTA with all invoices for items we provide funding eg life bus? **Action: Jen/Lara to check with Karen for outstanding invoices.**

7. AstroTurf

Astroturf has been serviced over the summer. So that should allow it to last for another few years.

8. PE Kit

There has been a good uptake on the PE Kit. Organising for new orders. Winter kit? **Action: Ruth will look out information for hoodies and tracksuit and organise meeting with PE team.**

9. Projects

- Rainbow Room - the door to the Pink courtyard has been completed. Will now look at Pink Courtyard with a view to revamping so that can be used more, especially to allow for outside lessons.
- Boardwalk - needs replacing. We also need to "finish" outside of mound area.
- Triangle - Irene has meeting tomorrow with Railway about triangle and issues with utility company and digging up footpath. Emma advised that there is a meeting Tuesday 13th 6pm regarding speed restrictions and noise and vibration.
- Benches for Blue courtyard - Emma take pictures so that can get quotes to refurbish.

10. Development in the area

Does anyone have any update on the proposed development at corner of Hayfield and Aristotle Lane? Are issues with access – we are all worried about the volume of traffic the development will cause. It is a short and long-term problem as there is likely to be issues during building work as well as once development completed. Governors written a letter as well. Seems to be complete disregard for fact school in area and we need to ensure children have a safe means of travel to school. May need volunteers to man the corner for a safe way to school. Interesting to find out about whether neighbours have commented. **Action: School put in newsletter again.**

11. Houses

This year the School is going to focus on House system more. Still Years 3, 4, 5 and 6 only. May consider tshirts in house colours or tshirt with school colours and logo of house? Other alternative, see if there is something we can add to PE kit which can be of house colour. Eg bib (size issues), ribbons, scarf, hat, sash. Action: PTA research whether is "add-on" which can be in house colours and used with PE kit.

12. Dates for committee meetings

AGM: 20 September 2016

Committee: Tuesday 4 October 9.00am

Committee: Tuesday 8 November 9.00am

Committee: Tuesday 6 December 9.00am