

PTA OPEN MEETING 8 February 2016 MINUTES

Attendance: Jen Ingham, Lara Stokes, Irene Conway, Ruth Dorso, Koly Khatun, Adnan Shah, Emily Ashley, Vanessa Vález, Mel de Freitas, Katharine Wilson, Natasha Podro, Becky Chamberlain, Lisa Guppy, Camille Hallo, Ros Owen

1. Welcome/Apologies

Jen and Lara welcomed everyone to the meeting and thanked everyone for their attendance. Apologies from Tania Wilson (Treasurer) and Emma Dadson (Class Rep Co-ordinator)

2. Fundraising and Grants to date

Calendar - printed 400 and sold out. Think sold approx 380 not sure of exact numbers as give some to sponsors and school etc. Have sponsors

Christmas cards – really successful again. We made \$390.88 (up by £16).

Christmas Bazaar – approx. £600 profit.

Quiz Night - £1200 profit - ticket sales, bar and desserts. Next year we need new organisers. Lisa and Ruth are having a break. So need new organisers for next year. J.C. Different date of week may be possible. Friday night very busy. Still be around to offer assistance.

Items that PTA funded:

- Playground Art £5,000. So popular that all children enjoy, so may again do more in the future.
- MyMaths £270 Renew subscription for whole school.
- Maths workbooks. Paid for workbooks for each child. Purchased 2 years worth as had benefit of good discount. Question: Would parents be prepared to fund their own child. £12 - £15? That is not the school's preference. Other suggestions: a maths book fund? Special collection jars? Or specific event which would fund the workbooks? **Action: Would consider these in future meetings.**
- Classroom & Library Gifts - gifted each classroom £200 to spend plus a gift basket with age appropriate supplies. Also gave £200 to library so that was total of £3000. Class reps - ask teachers what spend money on.
- Santa Books - Created Santa's grotto and gave books as a present to each child. Only EYFS, Year 1 and Year 2 attend Grotto.
- Barefoot bookcases - bought bookcases from sale. Still to be placed in various locations as need children to not be in the school. Should happen over half term.
- Table tennis sets - bought one for each end of school.
- South African school - request to buy new uniforms. Also asked for other things eg internet connection. This would be good as would open up proper links. Suggestion: Match event to a target eg South African school. **Action: We to look for appropriate event to raise funds for partner school.**

Houses

Discussed School houses and idea that Student Council researching – information on uniforms for each house. Looking at logo / tshirts / jumpers. Would PTA fund or parents? Probably be funded by parents.

Strutt & Parker Estate Agents - donating house cups

Student Council also researching items for outside area and for playground.

PTA maybe could fund House boards or other extra items? **Action: PTA consider whether other items needed for House Tournaments/Competitions/Activities.**

3. Long Term Projects

- Triangle/Mound project - area has been cleared. Needs to be remediated and need contract organised this financial year. Remediation £45,000 to £75,000. Still in Council ownership. Ditch needs to be culverted as well. Once School owns property, then will look at how the area could be redesigned to get the best flow. Could have all-weather grass, could have outdoor classroom. Lots of ideas but wait until get land. We have Mound now. £7,000 set aside. Trying to get landscapers to do work. Had lots of issues to get someone to actually commit to do job. It's a small area but just can't get someone interested. Becky Chamberlain is researching and had some landscapers come to school and in process of obtaining quote and ideas.
- Nursery door - at far end of school. School asked to put door in from Year 1 courtyard so that it be better used rather than people go through EYFS. Idea is to make more use of the room. Becky Chamberlain has organized quotes. 3 people who could possibly do it. One more person to contact and then will make a decision. Surprisingly expensive because of reliance on building regs and radiator.
- Huge thanks to Becky Chamberlain who has been chasing up lots of contractors and builders to get quotes for this work.
- Blue courtyard - hope to cover the blue courtyard or do something with it to make it more useful. Lots of children prefer to eat outside.

4. Coming Events

Mother's Day Breakfast – Camille Hallo organising. Thursday 3 March 2016. Pain au chocolat and croissant donated by The Anchor. Fruit salad, yoghurt. 100 croissant. 100 pane au chocolat. Baguettes? Need butter + jam + cutlery. **Action: Camille to work out whether to also get baguettes.** Need to have a conversation with Claire in kitchen to discuss timings. Will be other stalls - flowers, tattoos, quick express manicure, lots of games on the tables and will ask Colin if can play piano.

Daisy's provide flowers - sell them to us but don't make money on them. Camille will arrange flower bouquets. Maybe get a team to help? Could use function room to organise? **Action: Organise helpers to tie bouquets.** Need Dads to help serve and set up. Let PTA or Camille know. 7.30am set up. 4 Dads. Serve from 8am. 2 mums to do fruit salad from 7.30am. **Action: Camille to send a list of what helpers she needs to Jen Watkiss then Jen will send a PTA email around.**

Daisy's want pictures of the Mums. Children in Year 1 are going to draw pictures. Every child will get a gerbera. Winner will get bouquet.

Pricing will be cheaper last year. Start at 8am. School gate will be open so that children can get indoor shoes and drop off coats etc. If children with parents then need to stay with parents. Hard to supervise. If Camille needs anything else, let us know.

Ceilidh. Friday 18 March - hosting ceilidh. Colin is part of band. Saedly Dorus. Try again as disco didn't work. Tickets will be £8.50. Part of ticket price go to band £385. Doors open at 7.30. Band start at 8pm til 9. Half an hour break. 9.30pm to 10.30pm. Will be bar and snacks. Thought that money raised would go to South Africa? Will be a container at similar time. Ruth Dorso will organise bar, supplies and the TEN. Need to check with Andrew and Karen re capacity. Will be limit. Make sure let people know that if buy tickets before certain date, otherwise open up sales. Saedly Dorus - well known band so that tickets will be popular. Jen + Mel offered to help with door. Get plastic wine glasses rather than glass. Ruth organise.

Nearly New Sale. Sunday 8 May. Have a core team for advertising. Start sending out emails to get help, get attendance. Really open up to rest of city. Known as a good sale. Requires lots of

help on the day. Donations from Thursday after school. Sort and tag on Friday. Need helpers on Thursday and Friday. Try to get set up on Saturday, ready for Sunday. Becky help on Friday. Tash help on Friday. Pre-sale for volunteers. Tea and cakes.

Fete - You? Talk about at open meeting. Saturday 18 June. Need people to help run it. We can't run every event ourselves. Need help. Doesn't need to be onerous. If had 5 people eg then can share out jobs. No one person doing everything. Centralise buying supplies to keep receipts. Class reps - asking for help to find team.

5. Committee Roles/Looking ahead to 2016/2017

Looking at next academic year. Current team: Jen, Lara, Lisa, Tania, Emma, Becky.

Emma - stepping down.

Lisa - stepping down.

Becky - moving and stepping down.

Jen & Lara - undecided.

Something that we need everyone's help to fill those roles. Chair esp need someone to share. Any of them can be job share. Some roles less onerous. Eg Secretary – requires meeting attendance to take minutes. Time of meetings can be organized to suit.