

## **PTA COMMITTEE MEETING 7 DECEMBER 2015 MINUTEES**

**Attendance:** Jen Watkiss, Jen Ingham, Lara Stokes, Lisa Guppy, Becky Chamberlain, Irene Conway, Ros Owen, Anne-Marie Wortley

**Apologies:** Emma Dadson and Tania Wilson

### **1. Calendar Sales**

We only have 10 or 12 calendars left over from the 400 we ordered. So seems this is correct number for the future. We sold approx 350 and gave away 16 to school plus additional for each of the sponsors.

Great work to everyone involved.

Take one for South African school.

### **2. Banking**

Barclays Bank branch is closing in Summertown. A lot of what we do is coins and cheques and need to have face to face access with staff to help. Don't want to have to take into town branch but prefer to continue to bank in Summertown, which has much easier access. Options are Lloyds, HSBC or Natwest. Is rumour that Lloyds and/or Natwest may close also. At this stage only rumours. Town banks much more automated. Have to make appointments and still lots waiting time. The School banks with Lloyds. Idea is to action a new account as soon as possible to allow wind down of old account.

### **3. Christmas stuff (bazaar, Santa, books)**

Wrapped approx 350 books and Lara needs to move them out of the house. Can store at school? Yes, Mr Matthews can help organise location.

For Bazaar, Jasmine can help on Thursday. School confirmed that Nursery is available on Thursday to sort. Baguettes from school for lunches? That would be great. Will let Becky know numbers. Will come in on Thursday night to set up. Roster still to be finalised.

Santa - Thursday. Bought Santa suit. Just to EYFS, Year 1 and Year 2. Think took about 2 hours last year.

### **4. Projects in the works (nursery door/EYFS outdoor project, Lilac 3 roof, sports equipment, outdoor lighting) mound**

£900 spent on bookcases from Barefoot Books sale. 4 bookcases - large and sturdy. Jen can collect from tomorrow. Lara take photos and measure up. Sort out something for this week. Think can only be transported as is and are very heavy.

Table tennis tables are on the way. Come flat-packed. Mr Matthews figure out best time to make them. Short 4 table tennis paddles as run out Europe wide. But they should come after Christmas.

Lilac 2 roof - Mr Jones had an injury and waiting on results of tests after injury and therefore delay. Not happen before Christmas. If he can't do it then find another person.

Footsteps - letter to parents to advise. EYFS and Year 1. School discuss year group.

Strutt & Parker meeting last week discussed a number of items:

- Would they provide cups for prizes at competition? Irene talk to Student Council to work out which activities could have a cup for and use ribbons to tie around cups so can be used on a rolling basis.
- Help at fete.
- Commission to school - parents sell house or buy house they donate 5% of commission to school.

- Any laptops or computers which we could send to South Africa? Can check.
- If refurbish offices then may have furniture that can be used.

Quotes for nursery door: 2 builders have visited. Someone else coming on Friday. Frustrating to find someone as builders don't return calls. Not interested in smaller jobs.

Mound - Look at landscape people to do mound. Everyone busy. Not available till June. Get it done for the summer.

Floodlights - had someone out to look at. Move lights nearer to the edge and one further down at far end. Premises Governors and Karen May on the case. Also brought up in forum about dark at 4.00pm and children playing outside.

Aristotle Cup money for PE equipment - If there is equipment that is needed? Can we get list of requirements.

### **5. Feedback from parents (photos, clubs, morning routines)**

Last open meeting - feedback re photos. Does school get fundraising? Do you know how many were ordered? Whether more or less ordered than other years? Perhaps could follow up with questionnaire to parents.

Morning routines - most part people fine with changes. For safeguarding reasons, still need to get parents out of corridors and classrooms and leave the grounds as soon as possible. Still some people don't know about it so good to keep reminding them. All parents appreciate being able to drop off classroom.

Clubs - don't know what it is as to how clubs changed. But seems to be harder to get in. School arranges clubs to offer extra-curricular activities. Maybe there is mismatch of expectation and what clubs are about. ASC is a playscheme. For all other clubs the idea is to get skills but will be mixed ability. Seem to be open to younger children. Plus much longer day. This issue not for PTA but raising to let you know feedback received from parents.

### **6. AOB**

19 January - Footsteps date to be put in diary.

January - is quiz night. 8 - 10 people max. Price? Will consider whether or not to change. Put note in newsletter as reminder.

Next meeting: Monday 11 Jan 9.00am for Committee meeting.