

Phil & Jim's PTA Committee Meeting 18 April 2016

Attendees: Jen Ingham, Lara Stokes, Jen Watkiss, Lisa Guppy, Irene Conway, Anne-Marie Wortley

Apologies: Emma Dadson, Tania Wilson, Becky Churchill, Ros Owen

Welcome from Jen.

1. PTA Email - Jen W

All the free email providers have changed their algorithms so if you send multiple emails from free email domains, there is now a risk of having emails go to spam. Aim is to catch spammers. Our current email address is a free domain name - "phil&jimspta@google.com". Therefore look at starting to use PTA.org address. Ruth Nossek is website admin and we can use the paid email.

Action: Jen W to touch base with Ruth.

2. Classlist/Contacts - review

The classlist contact system was a trial for this year. We will need to start a discussion re class list and whether to continue. Currently it looks like EYU - everyone registered but not used often. Yr4 and Yr 6 not use it. Used as back up for contacts etc.

Some issues: Automatic consent? Is there another system? Free service the way we are using it. Was used a lot more when there was an event. **Action: Put in agenda for open meeting.**

Come up with a list of how teachers currently use class reps and how they could use class reps. Then share with teachers so they know.

Action: Come up with list of how can use class rep.

3. Mound Project

Work should be starting at first week in May. Want it complete before the fete. Ribbon cutting "official" ceremony. Optional: May Day ceremony as opening? But think it will be 8-10 weeks.

4. Nearly New Sale report (Jen/Lara/Emma)

Thank you for accommodating the change re opening. Celia Ball – PTA was asked whether leftover from NNS is donated to charity? Mums involved with Malawi charity - they look through leftovers and take what they need. If Celia wants to also sort through leftovers, she is welcome. Irene will contact her and see if she interested. "Fill the bag" not collecting until Tuesday. Will we be able to use the Function Room? School advised that we can use if need to but try to use PLC.

45 sellers. With parents and sellers from prior years. If rains, will use gazebos. One entry and one exit point. **Action: Reminder to monitor gazebo sales and gazebo weights.**

Started contacting sponsors for fete and NNS. "Perform" know about fete, but what if rains? School confirmed that Perform not coming in at all that day.

5. Fete rides and sponsorship

Discussed alternative provider "Rides" - 25%. Different to how done in the past. He owns rides. Issues: Consider how much he charges for each go? Who is manning it?

Last year were going to have "Teacup" ride for £1.50 per go. Then had swings as teacup ride was not available and changed price to £1. Do some investigation. Definitely do ride again and would be happy to have ride as "loss leader".

Breckon and Breckon - have "ungusseted" bag which were mistakes last year. Therefore nothing to spend on bags this year because incorrect bags supplied. Banner has NNS. Therefore ask them to cover printing costs as getting advertising for free.

We need to get fete committee. Rides plus prizes. Look for some helpers. Advertise date.

Canal festival take hay bales. After fete, could put hay bales in carpark, away from buildings.

Sarah Griffiths trying to organise Aristotle Cup.

6. Treasury/Accounts update

Nothing to report. All Charity Commission reporting completed. Ruth Dorso will meet with Tania to organise handover.

Action: School to organise invoice for residentials plus life bus. Then we know how much we have before NNS and fete.

7. Extension to the roof by Mr Jones

Irene will mention to him. **Action: Follow up with Mr Jones to see if interested.**

8. Any other business?

Boden want letterhead. We can send letter to office and office organise letterhead and email.

Lanyards - organise PTA specific and look at green colour as school uses black, red and blue.

Cake sales? Question raised by parent: Has anyone considered other options for fundraising? Is voluntary and up to you to be involved. If other ideas, then could decide as a year group.

9. Next meeting - 16 May 2016 2pm - Open meeting